

## S101 Denturism Program (Winter Term 2025)

First Year student: Semester 1 & 2

Due Date: February 7, 2025

- In preparation for your dental practicum, there are mandatory requirements that you will need to complete ahead of time. The Clinical Placement Office recommends that you begin gathering the necessary documentation now as it will take 8 to 10 weeks process and complete.
- Once you have gathered all the necessary documents and officially registered to your Stu-View account, you will need to create an account, upload and submit all documents, certificates and evidence to the ParaMed Placement Pass portal by the **given deadline on February 7, 2025**, a link to the portal can be found at <https://georgebrowncollege.placementpass.ca/>.
- Please **note** that even if you have graduated to another Dental or Health Sciences program either in GBC or from another college or university or private institution **and/or** have experience working in any dental or health related profession, you are mandatory required to complete all the requirements below. If you **fail** to do so, you will be **excluded** from dental practice and client care sessions which can jeopardize your academic standing & may lead to program **withdrawal**.
- All costs, service fees and fines associated with the overall medical and additional requirements are the responsibility of the student.

### NON-MEDICAL REQUIREMENTS CHECKLIST

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- [Standard First Aid certificate](#) (must be valid every three years from January to Aug 2025)
- [Basic Life Support \(BLS\) certificate](#) (must be valid every year from January to Aug 2025)
- [Vulnerable Sector Check](#) (must be valid every year from January to Aug 2025)
- [Workplace Hazardous Materials Information System \(WHMIS\)](#) (must be valid every three years from Jan to Aug 2025)
- ParaMed Placement Pass Service Fees
- Fill-out & complete all the top sections with your name, ID#, program, issued/expiry dates and Agreement Form

### PARAMED PLACEMENT PASS SERVICE FEES (rates are subject to change, student pays)

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Once you have everything done and completed, your final step is to create an account, submit and upload your completed health form documents to the **ParaMed Placement Pass website** at <https://georgebrowncollege.placementpass.ca/> by the given deadline. If you **fail** to do so, you will be **excluded** from dental practice which can jeopardize your academic standing & may lead to program **withdrawal**.

(effective on September 2024)

- Initial Clearance Fee - \$73.45 dollars (unlimited submissions of health form, RN fee, archives & medical access online)
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### SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT

- **Suzette Martinuzzi**, Pre-placement Coordinator  
**Telephone:** (416) 415-5000 ext. 3415  
**Email:** [smartinu@georgebrown.ca](mailto:smartinu@georgebrown.ca)  
**Business Hours and Locations**  
**Monday to Wednesday (9:00 am-4:00 pm)** at 51 Dockside Drive, Room 702, 7th Floor, Waterfront campus, Toronto, ON M5A 0B6  
**Thursday to Friday (9:00 am-4:00 pm)** at 200 King Street East, Main Building "A", 4th Floor, Room 401B, St. James Campus, Toronto, ON M5A 3W8



**S101-FIRST YEAR DENTURISM-ADDITIONAL REQUIREMENTS (Due date February 7, 2025)**

NAME x \_\_\_\_\_ GBC ID# x \_\_\_\_\_

**3. VULNERABLE SECTOR CHECK (renew every year)**

- Your academic department requires that all students must have a “clear” vulnerable sector check valid for the academic year. Please attach the original vulnerable sector check record, submit and upload it to Placement Pass by ParaMed (formerly Requisite) portal. If you are **excluded** from placement due to a **“not clear”** vulnerable sector check, it will jeopardize your academic standing and can lead to withdrawal. Please contact your Chair to discuss this matter before you register and pay for this program. All costs associated with the vulnerable sector check application and additional fees related to fingerprint, court documents and Record Suspension (formerly Pardon) process are responsibility and paid by the student.
- If you have **any history of criminal record or not clear VSC record**, please contact us to further discuss how this will have a negative impact to your academic and clinical standing in the program. Check out the **YouTube tutorial videos** for all the Medical and Non-Medical requirements at <https://www.youtube.com/channel/UCiQndxFUqeBVhjB3QKPQ91w>

**Are you under 18 years of age? YES \_\_\_\_\_ or NO \_\_\_\_\_ (check mark)**

- If your **answer is YES**, please contact us asap as your regional police service will **NOT** accept and deny your vulnerable sector application until after your 18<sup>th</sup> birthday, please contact us asap for more information.
- If your **answer is NO**, please proceed and follow the instructions according to your Regional Police service below.

**SPECIAL NOTE FOR INTERNATIONAL STUDENTS CURRENTLY RESIDING ABROAD OR OVERSEAS ONLY:**

- The Vulnerable sector check cannot be started until you are physically in Ontario, Canada. It is essential that you begin the process for the Vulnerable sector check as soon as you arrive and have an official address in Ontario, Canada, because the process can take at least 8 to 10 weeks to complete the necessary vulnerable sector check clearance particularly if you live in Toronto region with a postal code that start with letter “M”.

**For students who reside in the Toronto region:** If you need to apply for your VSC and you currently **reside in the Toronto region with a postal code that starts with the letter M, follow these steps:**

- ✓ Contact [Suzette Martinuzzi, Clinical Pre-placement Co-ordinator](#) to request the VSC Organization Code.
- ✓ Once you have the code, go to the [Toronto Police Service website](#).
- ✓ Scroll down to Vulnerable Sector Check, and read the information provided. Then scroll down to the Register for an Adult Police Record Check Account box and select the Fill Out Form button.
- ✓ Complete the “Registration Account Information” and select the “Process My Registration” button. This creates your account. Now you must complete the six stages (Report, Documentation, Demographics, Payment Status, Authentication Status, and Application Status) of the VSC application. All six stages are mandatory.
- ✓ On the Report Selection page, scroll down to the Vulnerable Sector Check table and choose the Unpaid Student Placement option. Then go to the Reason for the Police Record Check table and complete as follows:
  - under Course Name, type your course (or program) name
  - under VSC Organization Code, type in the code provided to you by the Clinical Pre-placement Co-ordinator
  - under Vulnerable Clientele Duties, type "To provide care, support, and guidance for the health and well-being of vulnerable persons from 1 to 99 years old"
  - where you have to list which vulnerable sectors you will be working with, type "Children, teenagers, elderly, seniors, and persons with physical and mental disability"
- ✓ Finish answering the remaining stages. Note that payment for your online application must be provided by credit card only.
- ✓ Once your submission has been finalized, Toronto Police Service will send you an email notification indicating when you will receive your VSC results to your email account. **Processing times typically take 8 to 10 weeks from the date the application is received but may take longer due to volume of requests and/or time of year.**

**For students who are 18 years of age or older and currently reside in another region such as ([Durham](#), [Halton](#), [Hamilton](#), [London](#), [Niagara](#), [Peel & York](#)) or other province. (If your Postal Code starts with the letter “K, L, N, P”, or Out of Province)**

- Please check your specific regional police service website and they can take **8 to 10 weeks** to process your application form.
- Please apply for vulnerable sector check as it needs to be valid in the academic year, for more details, visit [Police Vulnerable Sector Check website](#). If you require a **volunteer letter** in order to pay for the student rate (except Peel region), please email us your full name, GBC ID#, program name and your regional police service complete address. For more details, visit [Vulnerable sector check website](#).

**VULNERABLE SECTOR CHECK**

Issued Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (one year after the issued date)  
(mm/ dd / yyyy) (mm/ dd / yyyy)

**FINAL STEP:**

- Once you have everything completed, your final step is to create an account, submit and upload your Health Form documents to the **ParaMed Placement Pass website** at <https://georgebrowncollege.placementpass.ca/> by the given deadline. If you **fail** to do so, you will be **excluded** from clinical practice which can jeopardize your academic standing & may lead to program **withdrawal**.
- After 48 hours, you must log-in to your portal account to check the ParaMed RN evaluation result of your forms, download the Student Status Summary Report Certificate and attached it to your original health form documents, as you need to show this proof to your upcoming placement agency and for future reference.

## George Brown College & ParaMed Agreement Form

Name  \_\_\_\_\_

**Program: (S101) Denturism-First year (Winter Term 2025)**

I  \_\_\_\_\_ (Print Name) understand that any false statement is grounds for cancellation of admission.

I understand that the college has the right to cancel my admission privilege on the basis of medical information submitted or withheld. I understand that it is my responsibility to inform the appropriate George Brown College personnel of any communicable disease, special need, exception or medical condition which may place me at risk or pose a risk to others at George Brown College or on placement.

I understand that for upcoming 2<sup>nd</sup> year that I will be required to process and complete a full medical requirement such as Measles, Mumps and Rubella, Varicella, Hep B Flu shot, Two Step TB Skin Test and will need renew my Vulnerable Sector Check, Basic Life Support certificate and book for mask fit test certificate.

I understand that for upcoming 3<sup>rd</sup> year that I will need to renew your Step 1-TB Skin Test, vulnerable sector check and Basic Life Support certificate again.

I will pay all the services fees and authorize ParaMed to review the above information.

### Element of Risk

All experiential learning programs, such as field trips, clinical and field placements or job shadowing involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the placement or the college. By taking part in this activity, you are accepting the risk that you may be injured. Following the Health and Safety rules of your placement is required. By signing below you agree that you have reviewed the element of risk and are willing to comply with the Health and Safety Rules of your placement.

If an injury should occur, it must be reported immediately to your supervisor and to your faculty. Completing Workers Safety Insurance Board forms and reporting any injury while participating in placement must take place within **72 hours** of occurrence.

\_\_\_\_\_  
**(Signature)** **(Date)**

### Contact Us

Suzette Martinuzzi, Coordinator at (416) 415-5000 ext. 3415 or via email [smartinu@georgebrown.ca](mailto:smartinu@georgebrown.ca)  
 Virtual Business Hours: 8:00 am to 3:00 pm, by appointment only

### FREEDOM OF INFORMATION AND PROTECTION OF INDIVIDUAL PRIVACY ACT

The personal information on this form is collected under the legal authority of the Colleges and Universities Act, R.S.O. 1980, Chapter 272, Section 5, R.R.O. 1990, Regulation 77 and the Public Hospital Act R.S.O. 1980 Chapter 410, R.S.O. 1986, Regulations 65 to 71 and in accordance with the requirements of the legal Agreement between the College and the agencies which provide clinical experience for students. The information is used to ensure the safety and wellbeing of students and clients in their care.