

*"System-wide Security in Concert with System-wide Safety."*



## **CONTACT INFORMATION**

### **COLLEGE EMERGENCY CONTACT**

Contact George Brown Campus Security in case of an emergency. For example, medical emergency, personal safety concern, fire, criminal activity.

**GEORGE BROWN SECURITY EMERGENCY CONTACT:**  
Please dial **416-415-4000** (store this number in your cell phone)  
or from a college phone, dial **8000**.

**To contact Security for a Non-Emergency, please dial  
416-415-5000 extension 8000**

### **EMERGENCY CALL BOXES**

These boxes have a red button that, when pushed, will call security right away. They have been placed throughout the campus and are identifiable as yellow metal boxes to connect the caller to George Brown College's Public Safety and Security Dispatch Centre.

### **SAFE WALK (STUDENT ASSOCIATION AND GEORGE BROWN COLLEGE)**

Safe Walkers work in co-ed pairs to escort George Brown College students, staff and guests to local parking lots or TTC stops. Safe Walk is located at the Information desks next to the security desks at all campuses.

Please call: **416-415-5000** extension **2020**, or, if calling from a college phone, please dial extension **2020**.

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## **DIVERSITY, EQUITY, AND HUMAN RIGHTS SERVICES ADVISORS**

**(416) 415-5000:**

St. James- extension **4609**

Waterfront and Casa Loma- extension **6670**

## **STUDENT AFFAIRS (COUNSELLING AND DISABILITIES SERVICES)**

**(416) 415-5000**

St. James: extension **2107**

Casa Loma: extension **4585**

Waterfront: extension **5370**

Email: [letstalk@georgebrown.ca](mailto:letstalk@georgebrown.ca)

## **POLICE, FIRE, and AMBULANCE**

**911** or, if calling from a college phone, you may dial **9-911**. At Waterfront, 9-911 will dial to Campus Security.

## **MORE COMMUNITY CONTACTS**

Toronto Police Services (TPS) Non-emergency: **416-808-2222**

Ontario Provincial Police (OPP): **416-235-4981**

Rape Crisis Centre: **416-597-8808**

Toronto Crime Stoppers (anonymous tips): **416-222-8477**

Community Information Centre

(Community and Social service referrals): **416-397-4636**

Hassle Free Clinic: **(Men) 416-922-0603 (Women) 416-922-0566**

### **24-hour Crisis Resources:**

Assaulted Women's Help Line **416-863-0511**

Ontario Victim Support Line **416-314-2447**

### **WEBSITE:**

**GEORGE BROWN COLLEGE PUBLIC SAFETY AND SECURITY**

For more information visit:

[www.georgebrown.ca/publicsafety](http://www.georgebrown.ca/publicsafety)

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# EMERGENCY PROCEDURES

## CELL PHONES

During a declared emergency, please follow the protocol for cell phones/ handheld device:

1. DO NOT CALL or TEXT OUT! Use of any cellular device will jam transmission towers prohibiting the communication of Security and Emergency Service Personnel.
2. Put your device on silent or vibrate. The ringing phone may direct the threat to your location.

## LOCKDOWN and PERIMETER LOCKDOWN for ACTIVE THREATS

An '**active threat**' is defined as the expressed potential for a harmful event such as an attack.

During a **lockdown** faculty/ staff will close and secure doors to their classrooms and offices, cover window openings in the room (if possible) shut off the lights, lie on the floor, and stay away from the windows. During a lockdown do not leave the room, answer the door, or allow anyone to enter or leave the premises.

**Perimeter Lockdown** is defined as: action taken by the College to maintain building containment while permitting movement within a building. During any type of lockdown direction will be provided by Campus Security and law enforcement authorities.

*Please cut along the dotted line to keep this portion for your records.*

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## CAMPUS EMERGENCY CONTACT

Dial **416-415-4000**. From a college phone, dial extension **8000**.

Toronto Police Services (TPS) Non-emergency: **416-808-2222**

Ontario Provincial Police (OPP): **416-235-4981**

Toronto Crime Stoppers (leave anonymous tips): **416-222-8477**

Rape Crisis Centre: **416-597-8808**

Ontario Victim Support Line **416-314-2447**

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## **THREATS**

**If you are threatened:**

- Remain calm, comply with demands until you can escape
- If possible, notify Campus Security without provoking the person at (416) 415-4000
- Develop a good description of person

## **EVACUATION: FIRE and NON-FIRE**

- **Fire:** All individuals are to follow online guidelines, the Fire Safety Plan posted within the buildings, and relevant codes. There are either 1 or 2 stage alarms. **Stage 1** (variable alert): stay alert and prepare to leave the building; **Stage 2** (continuous alarm): evacuation is required. Individuals requiring assistance are to move to the nearest elevator lobby and await assistance unless there is a direct threat (there is fire and smoke is near the location). Do not use elevators.
- **Non-fire:** In the event of an evacuation, assist staff in the safe and orderly evacuation of premises as directed by Emergency Personnel and report individuals needing assistance.

## **CRIMINAL ACTS**

- In the event that you witness a criminal act, you are to call Security immediately and do not become involved. If weapons are suspected, move to a safe location and report your location and any pertinent information relating to the criminal act to Security.

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**Lockdown:** close and secure doors to classrooms and offices, cover window openings in the room (if possible), shut off the lights, lie on the floor and stay away from the windows. During a lockdown do not leave the room, answer the door, or allow anyone to enter or leave the premises.

**Perimeter Lockdown** is defined as: action taken by the college to maintain building containment while permitting movement within a building. During any type of lockdown direction will be provided by Campus Security and law enforcement authorities.